

CITY OF FALCON HEIGHTS
Regular Meeting of the Falcon Heights - Community Engagement Commission
City Hall
2077 West Larpenteur Avenue

AGENDA
July 20, 2020 at 7:00 P.M.

Note: This meeting will be held via web conference

- A. CALL TO ORDER:
- B. ROLL CALL:
May___ Kohn___ Johnson___
Larrabee___ Cooley-Kistler___ LaDouceur___
- COUNCIL LIAISON
Wehyee___
- STAFF PRESENT:
Nandkumar___
- C. Presentation
- D. Approval of Minutes:
• June 15, 2020 minutes
- E. DISCUSSION
1. Sanctuary/Welcoming City Ordinance
2. Quarter 3 Goals/ Quarter 2 Updates
3. Human Rights Day
- F. INFORMATION/ANNOUNCEMENTS
- G. ADJOURNMENT:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

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A. CALL TO ORDER:

B. ROLL CALL:

May_X__ Kohn_X__ Johnson_X__
Larrabee_Ab__ Cooley-Kistler_X___ LaDouceur_X__

COUNCIL LIAISON

Wehyee_X__

STAFF PRESENT:

Nandkumar_X__

C. Presentation

D. Approval of Minutes:

- May 18, 2020 minutes

Kohn 1st Moved
May 2nd Moved
Approved 5-0

E. DISCUSSION

1. CEC's Role/Goals

- CEC is the advisory engagement group that provides ideas and feedback to the City Council for approval.
- Communication is being improved. The liaison handbook has been updated and a subcommittee for social media has been established.

2. Hate-Speech Resolution

- Hate-speech resolution has been passed. It happens to come at a time when communities are facing unrest. Further discussion about the use of the resolution will be continued at the next meeting.

3. Volunteers

- Neighborhood Liaisons have many tasks that they oversee. It would be helpful to gain some additional volunteers that could take on simple task such as meeting new neighbors and giving them the new resident guide.

4. Community Statement - George Floyd

- Council Member Wehyee read the community statement sent to the residents of Falcon Heights. He expressed the importance of it and how the CEC is more important than ever. The CEC will focus on community and empowerment.
5. Sub-committee updates
- Social media updates have been going well.
 - Staff waiting to hear about sending apartment managers the new resident handbook.

F. INFORMATION/ ANNOUNCEMENTS

- CEC members have some concerns about Ice Cream Social with the current COVID-19 pandemic. Concerns will be shared with Administration.
- Members asked for police contract to be made public and available online. After George Floyd's murder there has been an increase in concerns about policing.
- Members would like to start a study group to review the contract and hope that Ramsey County Sheriff will host a town hall to answer questions and take feedback from the community.
- Ice Cream Social was scheduled for July 23rd 5-7Pm at Community Park. There has been a shared concern from the commission that it would not be in the best interest of the community to host the Ice Cream Social. This information will be shared with Administration.
- Unity and Restoration Day are scheduled for July 6th and 7th. The front lawn at City Hall will be used for the Unity Day BBQ.
- In-person meetings are expected to resume in July at City Hall.

G. ADJOURNMENT:



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ITEM FOR DISCUSSION

Meeting Date	July 20, 2020
Agenda Item	E1
Attachment	Sanctuary/Welcoming City Ordinance Draft
Submitted By	Nalisha Nandkumar, Assistant to the City Administrator

Item	Sanctuary/ Welcoming City Ordinance
Description	<p>At the July 1st meeting City Council Members discussed the possibility of having a Sanctuary City ordinance. Since 2016, the City has adopted policies that pertain to topics that the City has control over.</p> <p>Council Member Wehyee has summarized that an ordinance would establish that people are not turned over to ICE and that people are welcome regardless of immigration status. The ordinance could be framed as a welcoming community.</p>
Budget Impact	NA
Attachment(s)	<ul style="list-style-type: none"> • Sanctuary/Welcoming City Ordinance Draft
Action(s) Requested	Staff requests direction from the Commission about the proposed ordinance.

ORDINANCE NO. ____

**CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA**

**AN ORDINANCE AMENDING CHAPTER 2 ARTICLE III OF THE
CITY CODE ESTABLISHING STANDARDS CONCERNING COMMUNICATION
AND ENFORCEMENT OF IMMIGRATION LAWS**

THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS ORDAINS:

SECTION 1. Chapter 2 Article III of the Falcon Heights City Code is amended by adding the following provisions:

Sec 2-46 Purpose

Although the City works cooperatively with the Homeland Security, as it does with all state and federal agencies under relevant state and federal laws the City does not operate its programs for the purpose of enforcing federal immigration laws.

Sec 2-47 In General

(a) In conformity with state and federal law, when determining eligibility for, and providing general city services, city employees and officials shall:

(1) Complete I-9 forms, question a person regarding the I-9 form and documents supporting the I-9 form, and may allow Homeland Security to audit the I-9 forms as required by law.

(2) City employees shall request and inquire about immigration status only when specifically mandated to do so by law. As a corollary, City employees shall solicit evidence of a person's identity only when necessitated by the employee's work duties. City employees shall not discriminate against any current or potential service users based on race, sexuality, creed, religion, disabilities, immigration status, or any other identity factor.

(3) Other than complying with lawful subpoenas, city employees and representatives shall not use city resources to detect or apprehend persons whose only violation of law is or may be being undocumented, being out of status, or illegally residing in the United States (collectively) undocumented.

(4) A Minnesota issued driver's license and or a photo identity document issued by the person's nation of origin such as a driver's license, passport, or matricula consular are each adequate evidence of identity and the possession of either shall not subject the person to higher levels of scrutiny or different treatment. This paragraph does not apply to I-9 forms.

(b) General city services means all city services except services specifically listed as public safety services in section 2-48.

2-48 Public Safety.

(a) In conformity with state and federal law, when performing public safety duties, city employees, shall:

(1) Not perform any public safety action for the purpose of detecting the presence of undocumented persons, or to verify immigration status, including but not limited to questioning any person or persons about their immigration status.

(2) Shall not question, apprehend or detain any person for violations of federal civil immigration laws except when immigration status is an element of the crime or when enforcing 8 U.S.C. 1324(c).

(b) All public safety conduct related to the communication and enforcement of civil immigration law shall be documented and made available to (a) the City Attorney, (b) City Council, and (c) the City Administrator. The report shall include any applicable Department of Homeland Security mission statement and operational guidelines, the reason for the dispatch of personnel, the name of the homeland security agent in charge, and the name of the officer authorizing the use of city personnel.

(c) The City shall make all efforts to contract with public safety agencies, including the police that abide by the standards and practices of Public Safety Officers in this Section.

2-49 Complaints and Discipline

Violation of this Article shall be subject to disciplinary action under the appropriate union contract, civil service commission rules, or department work rules. It shall not be a violation of this chapter to require the completion of I-9 forms or to inquire into or disclose the immigration status of the complainant or witnesses if necessary as part of the investigation of a complaint of a violation of this chapter, or if deemed necessary by the appointing authority to administer discipline for such violations.

2-50 Subpoena

This ordinance does not prohibit city employees from responding to a properly issued subpoena.

ADOPTED this _____ day of _____, 2020, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: _____
Randy Gustafson, Mayor

ATTEST:

Sack Thongvanh, City Administrator/Clerk



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ITEM FOR DISCUSSION

Meeting Date	July 22, 2020
Agenda Item	E2
Attachment	Strategic Planning Report
Submitted By	Nalisha Nandkumar, Assistant to the City Administrator

Item	Quarter 3 Goals and Quarter 2 Updates
Description	<p>The CEC continues to explore opportunities to promote community needs and issues, crime and prevention, public awareness, community involvement, and human rights issues.</p> <p>In 2019, the CEC educated the residents about the 2020 Census, revamped the Neighborhood Liaison program, requested for a new website, and promoted the “Cultivating a Caring Community” initiatives. The 2020 goals include increasing volunteer opportunities for residents via city events and non-profits, create a five year program plan, and working with Apartment Managers within the City to provide residents with new resident packets and conversation around Falcon Heights policing.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> • Strategic Planning Report at a Glance
Action(s) Requested	<p>Staff is looking for discussion from the Commission about 3rd Quarter goals and updates from Quarter 2 updates.</p> <p>Council Member Wehyee and Commissioner May will further discuss the update and goal of police contracting.</p>

1st Quarter Projects Completed

- ▶ **Neighborhood Liaison Handbook:** Update the handbook as needed
 - ▶ Include CERTS under Neighborhood Liaison umbrella
 - ▶ Katie, Kim, Dena
- ▶ **New Resident Packet:** The packet was updated and pared down to be manageable for printing.
 - ▶ Julie, Dena and City Staff Amanda
- ▶ **Hate Speech Resolution:** Create a resolution that reflects the community's values and what Falcon Heights stands for
 - ▶ Georgianna, Councilmember Yakasah, and City Staff Amanda
- ▶ **Recruiting:** Email sent to all Liaisons regarding possible interest in three open positions in CEC. Also asked them to identify others in their neighborhood with a possible interest in acting as a liaison in some respect.
 - ▶ Georgiana and Kim

Goals for 2nd quarter

▶ Events:

- ▶ Tuesdays Together in April, to create a means of creating community togetherness while maintaining physical distance. (Kim, Katie)
- ▶ Work with Council and Staff to schedule community conversation(s) regarding policing in Falcon Heights. (Yakasah and Georgiana)
- ▶ Discuss best practice for Ice Cream Social during pandemic, including potential means to make it safer if held.

▶ Communication:

- ▶ Social media sub-committee formed to make and respond to posts. They will also create a hashtag for the City so each neighborhood can share their physical distancing events with the City. (Dena and Andrea)
- ▶ Collect resident comments and concerns relating to policing.
- ▶ Present Resolution Denouncing Hate Speech-Acts to City Council

3rd and 4th Quarter Plan

- ▶ Hold at least one community conversation regarding public safety and policing. (Georgiana, Yakasah)
- ▶ Share links to Public Safety page of City website on social media and newsletter (Dena, Andrea)
- ▶ Follow up on possible fall event at Curtiss Field with Minnesota Air National Guard (staff, event sub-committee)
- ▶ Gather topic ideas with possible list of local experts for Human Rights Day Event. Hold event in December.
- ▶ Recognizing that neighborhoods vary, work with residents to brainstorm possible physical distancing events for their neighborhood. Gather ideas to share with all and encourage a physically distanced Night to Unite substitute in August. (Andrea, Dena, Katie)
- ▶ Hold a liaison meet-up, in part to discuss various roles and who is doing them.
- ▶ Recruit volunteers to create a roster for their neighborhood if it hasn't already been done.
- ▶ Contact apartment managers about distributing new resident packets and possible ways to increase community engagement for their residents. (Staff and Kim)
- ▶ Further follow-up required for community events presence on website.
- ▶ Year-end evaluation

Create a 5 year focus plan

- ▶ Use Strategic Directions from City plan as a guide
- ▶ Continue to recruit Neighborhood Liaisons and make changes to the program as needed.
- ▶ Explore interest in programming specific to youth, seniors or intergenerational groups.
- ▶ Remain nimble to address community need.

Vision Statements



Falcon Heights has a welcoming and inclusive environment



Falcon Heights has community led service initiatives



Falcon Heights has City and resident led dynamic community engagement activities that engender community participation



Falcon Heights has spaces/buildings to facilitate gathering of our community (within and beyond borders)



Falcon Heights is engaged with local business and organizations



Falcon Heights safety needs are met in a trustworthy and transparent fashion for all



Falcon Heights is a Multi-model, accessible city with aesthetic streetscapes



Falcon Heights' Residents are informed, engaged and connected through multifaceted, accessible and interactive communication

CITY OF FALCON HEIGHTS VISION FOR 2020

Strategic Directions

Goals

First Year Priorities

Leveraging Community Involvement

- Integrate business within our community
- Reassess our commission activities
- Empower residents
- Implement CEC strategic plan and integrate with larger plan

1. Create volunteer opportunities for residents
2. Collaborate with businesses in events
3. Create a Community Events Calendar page (residents and businesses can advertise their community events)
4. Have 2 Liaisons meet-up events

Events

- Increase promotion
- Increase attendance numbers
- Explore partnerships with surrounding cities

1. Create an Evaluation/Survey report after event
2. Post fliers around the community and surrounding cities
3. Contact City of St. Paul, Roseville, Lauderdale, St. Anthony, nonn-profits for event collaboration

Business Collaboration

- Engage with local business and organizations
- Update the Business Directory
- Look for possible event sponsorship opportunities

1. Advertise business and organizations community involvement events to residents
2. Use business and organizations spaces to host events

Subcommittees

- Create subcommittees to work on projects
- Create subcommittees to enhance city communications

1. Subcommittee Groups
 - Liaison
 - Communication
 - Events
 - Business
2. Assign commissioners to each group and projects

Improving Communication

- Establish direct communications between CEC and liaisons to share information in both directions
 - Use of standardized language for liaison program by all city entities
- Collect information from Liaisons

1. Update the Neighborhood Liaison Handbook
2. Update the New Resident Packet
3. CEC visits new residents' homes to welcome them to the community
4. Continue to update the Neighborhood Liaison and Community Events Calendar pages



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ITEM FOR DISCUSSION

Meeting Date	July 20, 2020
Agenda Item	E3
Attachment	NA
Submitted By	Nalisha Nandkumar, Assistant to the City Administrator

Item	Human Rights Day Topics
Description	<p>This year’s Human Rights Day will be on Thursday, December 10.</p> <p>Past Topics:</p> <ul style="list-style-type: none"> • Movie Night: Trail of Tears and Selma. The guest speaker was Human Rights Commissioner Kevin Lindsey • Movie Night Eyes on the Prize: Bridge to Freedom with Civil Rights Activist Deborah Montgomery • Introduction to Sexual Exploitation and Trafficking with Dave Pinto and Allison Stiver • Discrimination in House/Fair Housing with Alice Hausman and Tim Thompson • Food Security & Child Hunger with Stacy Koppen, Jessica Webster and Lindsey Torkilsen
Budget Impact	NA
Attachment(s)	NA
Action(s) Requested	Commissioners to brainstorm this year’s topic.