



# CITY OF FALCON HEIGHTS

2077 W Larpenteur Ave  
Falcon Heights MN 55113  
Phone 651-792-7600. Fax 651-792-7610  
[www.falconheights.org](http://www.falconheights.org)

FOR OFFICE USE
License Number:
Approval Date:
Amount Paid:
Receipt:

## Refuse & Recycling Hauler License Application

**Fee: \$100**

Name of Business: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Business address: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Email address : \_\_\_\_\_

List of equipment you propose to use in collection:  
\_\_\_\_\_  
\_\_\_\_\_

Service available: Commercial \_\_\_\_\_ Residential \_\_\_\_\_

### The following items must accompany the application:

- Certificate of insurance in the amount of \$300,000/\$500,000/\$100,000 (minimum). The City of Falcon Heights should be named as additional insured.
- State of Minnesota Tax ID Form (enclosed)
- State of Minnesota Workers' Compensation Form (enclosed)
- License fee of \$100
- Rate schedule
- Disclosure of Waste Deposit (Minnesota Statute 115A.9302 requires waste haulers to provide an annual statement to customers disclosing where waste is deposited)

### REQUIREMENTS:

1. Must be capable of at least weekly collection, including seasonal collection of leaves, grass clippings, and brush.
2. Provide for periodic removal of excess refuse.
3. Must offer a minimum of three different volume based rates including 30 gallons/week, 60 gallons/week and greater than 60 gallons/week.
4. Collection in R-1 and R-2 zones must be provided on Fridays only. Exception: University Grove neighborhood, west of Cleveland and south of Larpenteur as long as the neighborhood is served by one vendor.
5. File with the city clerk a schedule of proposed rates to be charged during the license period and shall provide 14 days written notice of any change in rates.
6. Shall not collect or remove garbage or refuse within 500 feet of any residential district, except between the hours of 7 a.m. and 10 p.m. on any weekday or between the hours of 9 a.m. to 9 p.m. on any weekend or legal holiday.
7. Shall report to the city the quantity of all yard waste abated from landfills (in cubic yardage).

*I swear that all information provided is true to the best of my knowledge and that I will comply with all of the above requirements.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**STATE OF MINNESOTA TAX ID FORM  
LICENCE APPLICATION INFORMATION**

Under Minnesota law (M.S.270.72), the agency issuing you this license is required to provide the Minnesota Commissioner of Revenue your Minnesota business tax identification.  
Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we must advise you that:

- This information may be used to deny the issuance, renewal or transfer of your license if you owe the Minnesota Department of Revenue delinquent taxes, penalties, or interest;
- The licensing agency will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange in Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service;
- Failing to supply this information may jeopardize or delay the issuance of your license or processing your renewal application.

Please fill in the following information and return this form to the licensing agency. Do not return to the Department of Revenue.

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Type of license being applied for

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Licensing authority (name of city, county, or state agency issuing license)

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License renewal date

**Personal information:**

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Applicant's last name

First name & initial

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Applicant's address

City

State

Zip code

**Business information:**

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Business name

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Business address

City

State

Zip code

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Minnesota tax ID number

Federal tax ID number

If a Minnesota tax ID number is not required, please explain:

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Signature

Title

Date

Return to the City of Falcon Heights

2077 Larpenteur Avenue West  
Falcon Heights, MN 55113

Email: [mail@falconheights.org](mailto:mail@falconheights.org)  
Website: [falconheights.org](http://falconheights.org)  
Phone: (651) 792-7600  
Fax: (651) 792-7610

## Certificate of Compliance Minnesota Workers' Compensation Law

This form must be completed by the business license applicant.

### Print in ink or type

Minnesota Statutes § 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minn. Stat. chapter 176. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

License or certificate number (if applicable)	Business telephone number	Alternate telephone number	
Business name (Provide the legal name of the business entity. If the business is a sole proprietor or partnership, provide the owner's name(s), for example John Doe, or John Doe and Jane Doe.)			
DBA ("doing business as" or "also known as" an assumed name), if applicable			
Business address (must be physical street address, no P.O. boxes)	City	State	ZIP code
County	Email address		

### You must complete number 1 or 2 below.

**Note:** You must resubmit this form to the authority issuing your license if any of the information you have provided changes.

1.  **I have a workers' compensation insurance policy.**

Insurance company name (not the insurance agent)

Policy number:	Effective date:	Expiration date:
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- I am self-insured for workers' compensation.** (Attach a copy of the authorization to self-insure from the Minnesota Department of Commerce; see <https://mn.gov/commerce/industries/insurance/licensing/self-insurance>.)

2. **I am not required to have workers' compensation insurance because:**

- I only use independent contractors and do not have employees. (See [Minn. Stat. § 176.043](#) for trucking and messenger courier industries; [Minn. Stat. § 181.723, subd. 4](#), for building construction; and [Minnesota Rules chapter 5224](#) for other industries.)
- I do not use independent contractors and have no employees. (See [Minn. Stat. § 176.011, subd. 9](#), for the definition of an employee.)
- I use independent contractors and I have employees who are not required to be covered by the workers' compensation law. (Explain below.)
- I only have employees who are not required to be covered by the workers' compensation law. (Explain below.) (See [Minn. Stat. § 176.041](#) for a list of excluded employees.)

Explain why your employees are not required to be covered

I certify the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify I am authorized to sign on behalf of the business.

Print name:

Applicant signature (required)	Title	Date
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