



CITY OF FALCON HEIGHTS
 2077 W. Larpenteur Avenue, Falcon Heights, MN 55113
 Fax: 651-792-7610
 Email: mail@falconheights.org

For Internal Use Only:
Permit No. _____
Amount Received _____
Receipt No. _____
Date Issued: _____

MECHANICAL PERMIT APPLICATION

Job Address	Mail Address (if different than job address)	
Home Owner		Phone
Contractor	Point of Contact (name of person)	Phone
Contractor Mail Address	Contractor email (for sending approved permit)	
Describe Work (new, addition, alteration, repair)		MN License/Bond #

NOTICE	COMMERCIAL PERMIT FEES – See Attached		
<p align="center">CALL FOR INSPECTIONS: 651-766-4029</p> <p>Contractors doing work in the City of Falcon Heights must be licensed and/or bonded through the State of MN or have a current Falcon Heights contractor's license.</p> <p>Plans for all commercial heating, air conditioning and ventilation must be submitted with application</p> <p>This permit shall be null and void if authorized work is not started within 120 calendar days or if work is suspended or abandoned for a period of 120 days or more after work has started. Applicant hereby agrees that all work will be done in accordance with the mechanical codes and ordinances adopted by the City of Falcon Heights and the State of Minnesota. Applicant has read and examined this application and knows the same to be true and correct.</p> <p>_____</p> <p>Signature of Applicant</p> <p>_____</p> <p>Printed Name of Applicant</p> <p>_____</p> <p>Date</p> <p align="center">Credit card charges will incur a 2.95% convenience fee</p>	Commercial Base Fee	\$50.00	
	Permit Fee (Project Value \$ _____ x 1.25%)		
	Commercial State Surcharge (Project value x .0005 or minimum \$0.50, whichever is greater)		
	TOTAL COMMERCIAL FEE	\$	
	#	RESIDENTIAL PERMIT FEES – See Attached	
		Furnace/Boiler (Warm Air or Hot Water): Make _____ Tons _____	
		Unit Heaters BTU input (each heater) _____	
		Air Conditioning & Refrigeration: Make _____ Tons _____	
		Gas line/piping (new)	
		Duct work (new)	
		Wood burning furnace	
		Swimming pool heater	
		Air exchanger with duct work	
		Gas or oil space heater	
		Gas direct vent heater	
	Gas fireplace log or heater		
	Gas hot water heater (replacing gas line)		
	Other		
	Residential Base Fee	\$50.00	
	State Surcharge	\$1.00	
	TOTAL RESIDENTIAL FEE	\$	

Approved by: _____
 Building Official Date

Mechanical Permit Fees

a. Residential Work

Base Fee \$50.00

State Surcharge \$1.00

Furnace/Boiler (warm air or hot water heating system)

\$70.00 New

\$40.00 Replacement

\$30.00 Unit heaters

Air conditioning and refrigeration

\$50.00 New

\$30.00 Replacement

Other Items

\$35.00 Gas line/piping

\$40.00 Duct work

\$45.00 Wood burning furnace per unit

\$40.00 Swimming pool heater per unit

\$35.00 Air exchanger with duct work per unit

\$35.00 Gas or oil space heater per unit

\$35.00 Gas direct vent heater per unit

\$35.00 Gas fireplace log or heater per unit

\$35.00 Gas hot water heater for domestic hot water (only if replacing gas line)

b. Commercial Work

Gas piping, refrigeration, chilled water, pneumatic control, ventilation, exhaust, hot water, steam, and warm air heating systems.

This fee shall be \$50 plus 1-1/4 percent (1.25%) of the total valuation of the work. Value of the work must include the cost of installation, alteration, addition, and repairs, including fans, hoods, HVAC units and heat transfer units, and all labor and materials necessary for installation. In addition, it shall include all material and equipment supplied by other sources when those materials are normally supplied by the contractor.