City of Falcon Heights

State Fair Task Force

City Hall 2077 Larpenteur Avenue West

AGENDA

Thursday, June 20, 2024 6:30 p.m.

A.	CALL T	O OR	DER:	6:30 p.m.				
В.	3. ROLL CALL:			Chairperson McGarthwaite Secretary Johnson Allard Hausman Davis	_ Vice Chairperson Porter May Brace Paulus			
				Staff Liaison Linehan				
C.	APPRO	VAL (OF AGI	ENDA				
D.	D. APPROVAL OF MINUTES							
	1.]	May 1	5, 20224	1				
E.	NEW B	USINI	ESS -					
				ate Fair Representatives				
				Liaison				
		Parkin						
			_	nercial Parking				
		ii.	Reside	ent Parking				
		iii.	Steet I	Parking				
			1.	Permit Only area				
			2.	Permanent Signage				
			3.	Temporary Signage				
	4. 9	Sanita	tion					

F. INFORMATION AND ANNOUNCEMENTS

5. Pedicab Ordinances

6. State Fair Resource Guide

i. Temporary Portable Toiletsii. Garbage Can Placements

1. Staff Liaison Report

G. ADJOURN

Next regular meeting date: July 17th at 6:30 p.m.

City of Falcon Heights

2024 State Fair Task Force Meeting

City Hall 2077 Larpenteur Avenue West

MINUTES

Wednesday May 15, 2024 6:30 p.m.

A. CALL TO ORDER:	6:30 p.m.	
B. ROLL CALL:	Ross Allardx_ Tom Bracex_ Rice' Davisx_ Hausman Jennifer Johnson _x_	Georginana Mayx_ Mona McGarthwaitex_ Jennifer Paulus _x Nicole Porter _x
Mielkex_	Staff Liaison Jack Linehanx_	City Council Member Paula
was achieved.	9 Voting members. 8 Present. 5 R	equired for a Quorum. Quorum
C. APPROVAL OF AG 1. Motion by M	ENDA ay, Approved 8-0	
D. APPROVAL OF MIN	NUTES	

- E. NEW BUSINESS
 - 1. Recap of 2023 State Fair Task Force & Final Report REVIEWED
 - 2. Officer Position Nominations (Chair, Vice-Chair, Secretary)
 - i. Chair
 - 1. Rice' Davis nominated Mona McGarthwaite
 - 2. Jennifer Johnson seconded
 - 3. APPROVED M. McGarthwaite as Chair
 - ii. Vice-Chair
 - 1. Nicole Porter self-nominated
 - 2. Jennifer Johnson seconded
 - 3. APPROVED N. Porter as Vice-Chair
 - iii. Secretary
 - 1. Jennifer Johnson self-nominated
 - 2. Rice' Davis seconded
 - 3. APPROVED J. Johnson as Secretary

- 3. Adopt the Standing Rules- Moved by Paulus, approved
- 4. Review of Current State Fair Policies / Procedures REVIEWED
- 5. Discussion of Potential Topics and General Concerns
 - i. Curtiss Field lights
 - 1. Task Force member mentioned that she has manually turned them on sometimes when it is too dark
 - 2. Lights on override during State Fair suggested for 1.5 hours after event closes for the day
 - ii. Communication for residents
 - a. Online
 - i. Utilize the website
 - b. Letter with Parking Permits
 - i. Update to include specific guidance for common issues
 - c. Falcon Heights Newsletter
 - d. Phone Prompt during Fair-time when calling City Hall
 - iii. Transit Plan
 - 1. Park and Rides.
 - a. What is status of parking lots
 - 2. Per P. Mielke, On June 24th there is legislation pending that requires a State Fair Transit Plan that would be due August 1st, If passed.
 - iv. Fireworks
 - 1. What is the daily expected timing
 - v. Temporary Portable Toilets
 - 1. Hollywood Court member, N. Porter, has noticed public urination along her street
 - 2. Snelling Drive member, J. Johnson has also noticed public urination by Snelling and Hoyt area.
 - 3. Additional portable toilets suggested
 - vi. Administrator Linehan provided an overview of police staffing during the MN State Fair.
 - 1. Response times are reasonably prompt during Fair.
 - 2. Issues have to be reported for a response to happen.
 - 3. A suggestion was given to provide a request list during the Fair.
 - 4. Task Force members suggested it would be good to have RCSO at a future meeting to discuss their response.
 - vii. Pedi-Cabs
 - 1. Ordinance and codification being developed per Linehan
 - 2. Licensing will allow more control
 - a. One main vendor who is involved in the process
 - 3. Improve Safety and provide accountability for "bad actors"
 - viii. Kids' Concession Stands
 - 1. Purpose in regulation of independent stands.

- a. Noise
- b. Maintain peaceful neighborhood
- c. Chaos
- d. It should be just for kids (rite of passage)
- 2. Definition of a "kid" was discussed
- 3. Definition of "Lemonade Stand" was discussed
- ix. Commercial parking. Minimally discussed.
- x. Residential Parking. Not discussed at this meeting, but on placed on the agenda from the 2023 Task Force
- 6. Review of State Fair Maps
 - i. Parking Map
 - 1. Hollywood Court parking is in need of review
 - a. Reuse of old permits by those who have moved out
 - 2. Snelling Drive (Snelling/Hoyt NE service road) has illegal parking and Idling
 - 3. Permanent Signage for Specific Intersections
 - a. Sheldon, Albert and Pascal permanent signs are preferred
 - b. Verify "Fines Double During Fair" signage is present where applicable.
 - c. Potentially add "no parking within 30 feet of corner" to existing signs on west side of street
 - i. West is the parking allowed side during fair.
 - ii. Combined with temporary paint to reduce set up workload for city
 - 4. Temporary Signage at street corners
 - a. Temporary construction paint for 30 ft at certain intersections.
 - i. Permanent paint would be an eye sore and still needs repainting
 - b. Additional temporary signage may also be needed
 - 5. Continued evaluation of ways to ensure residents can park near their home.
 - ii. Garbage Can Map
 - 1. Discussed distribution of current barrels
 - 2. J. Johnson States she needs to use her personal cans to reduce litter on Snelling Drive
- 7. Discussion 2024 Priorities and Schedule
 - i. Meeting Schedule
 - 1. Monthly. Typically, Wednesday Nights. 6:30PM Start time. Finished by 9PM
 - 2. Invite State Fair CEO, Renee Alexander, to June 20th meeting
 - 3. Invite Sheriff Commander Knafla, to July TBD meeting
 - ii. Meeting Topics June 20th, 2024. State Fair representative anticipated.
 - 1. Temporary Portable Toilets Confirm locations

- a. Potentially along Snelling Drive West closer to Hollywood Court. Facing towards Snelling Drive West.
- b. Potentially on NE corner of Snelling and Hoyt (closer to Snelling Drive to reduce congestion).
- 2. Garbage Can Placements
 - a. Add additional bins
 - i. In front of 1576-1582 Snelling
 - ii. Curtiss Field by both monuments
 - iii. Snelling Drive West by Hollywood Court.
 - b. Are all bins on Pascal necessary
- 3. Transit Plan
 - a. Park and Rides. Closer to the Fairgrounds. Information from previous Task Force minutes included for reference.
 - i. State Fair parking lots shared with UM, biggest is the lot near Huntington Bank Stadium and uses transit way.
 - ii. Park and rides (31) are tapped out but don't have place to put buses.
 - iii. Uber or Lyft -potential not used this year
 - iv. Taxis have their own spot at the "loop gate".
 - v. P. Mielke to provide status of transit legislation from May
- 4. Fireworks Schedule
- 5. Curtiss Field lights- Confirm lights on override during State Fair 1.5? hours after event closes for the day What amount of trash is collected at each site
- 6. Pedi-Cabs
 - a. Ordinance Update
- 7. Communication Options for residents
 - a. Website
 - i. What information to add to website for the Fair
 - b. Letter with Parking Permits
 - i. What information to add to letter
 - c. Falcon Heights Newsletter
 - i. When does next mailing happen. If before fair, what to include
 - d. Phone Prompt during Fair-time when calling City Hall
 - i. Firework schedule
 - ii. Policy updates
 - iii. Contact information
- 8. Fry and Larpenteur improve crosswalk safety
 - a. St. Paul police does E and S
 - b. Fry and Larpenteur Ramsey County Sheriff Office has jurisdiction.

- 9. Sheriff Patrol Request List for August 22-Sept 2
 - a. Patrol of "permit only" areas
 - i. Verification of correct permits
 - ii. Ticketing of violators
 - iii. Towing if public safety hazard
- 10. Parking
 - a. Commercial parking
 - Licensing if third-party parking service is employed
 - b. Resident Parking
 - i. No parking on front lawns
 - ii. No sale of parking on lawns (remove word permeable)
 - iii. No vendors on front lawns
 - c. Steet Parking
 - i. Hollywood Court parking is in need of review
 - 1. Reuse of last year's permits
 - a. Sheriff should know to look for sticker and special paper
 - ii. Snelling Drive (Snelling/Hoyt NE service road) in need of review
 - 1. Not enough signage
 - 2. No mention of fines
 - 3. Blocking of fire lane
 - iii. Permanent Signage for Specific Intersections
 - 1. Sheldon, Albert and Pascal permanent signs are preferred
 - 2. Verify "Fines Double During Fair" signage is present where applicable.
 - Potentially add "no parking within 30 feet of corner" to existing signs on west side of street
 - a. West is the parking allowed side during fair.
 - b. Combined with temporary paint to reduce set up workload for city
 - iv. Temporary Signage at street corners
 - 1. Temporary construction paint for 30 ft at certain intersections.
 - a. Permanent paint would be an eye sore and still needs repainting
 - 2. Additional temporary signage may also be needed

- v. Continued evaluation of ways to ensure residents can park near their home.
- 11. Kids' Concession Stands (only allowed "Pop-Up" stand)
 - a. Definition of a "kid"
 - i. School aged?
 - b. Definition of "Lemonade Stand"
 - c. Homemade foods
 - i. Signage that items are made in a home kitchen and are not regulated
 - d. Packaged items
 - i. Bottled water, etc.
 - ii. Fundraising items (school, scouts, religious groups)
 - e. Handmade items
 - f. Intent to sell form
- 12. Status of Current State Fair Procedures in Administrative Manual for Codification.
 - a. City Administrative manual from 1991 has been adapted over the years
 - i. Need to codify for enforceability
 - ii. Currently legal challenges would win without codification
- 13. Status of Municipal Code
 - a. Required for Legal/Court system
 - b. Ordinances allow violations to be upheld
- 14. Financial Impact study recommended by T. Brace
 - a. Wear and Tear on Falcon Heights Infrastructure
 - b. Determination of Public vs Private Entity status of State Fair
 - c. Future Reimbursement or Financial support from State of Minnesota or State Fair

F. INFORMATION AND ANNOUNCEMENTS

- 1. Staff Liaison Report
- G. ADJOURN 8:30PM (approximately)

Next regular meeting date: June 20th, 2024



Meeting Date	June 20, 2024
Agenda Item	E1
Attachment	N/A
Submitted By	Jack Linehan, City Administrator

Item	Meeting with MN State Fair Representatives
Description	Christine Noonan, Marketing Director and Mike Hagen, Operations Manager of the Minnesota State Fair will be in attendance to provide an update on the 2024 State Fair.
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	Staff recommends the task force have positive discussions with the State Fair staff.



Meeting Date	June 20, 2024
Agenda Item	E2
Attachment	N/A
Submitted By	Jack Linehan, City Administrator

Item	Consideration of a City Council Liaison
Description The State Fair Task Force was originally established without a City Counci However, the City Council has requested the Task Force weigh in on wheth would be beneficial to the group.	
	A City Council Liaison would serve as a non-voting member of the Task Force and would participate in discussions of the Task Force in order to convey the stances and capacity of the Task Force to the Council and vice versa.
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	Staff recommends the task force provide a recommendation back to the City Council on whether a liaison would be beneficial.



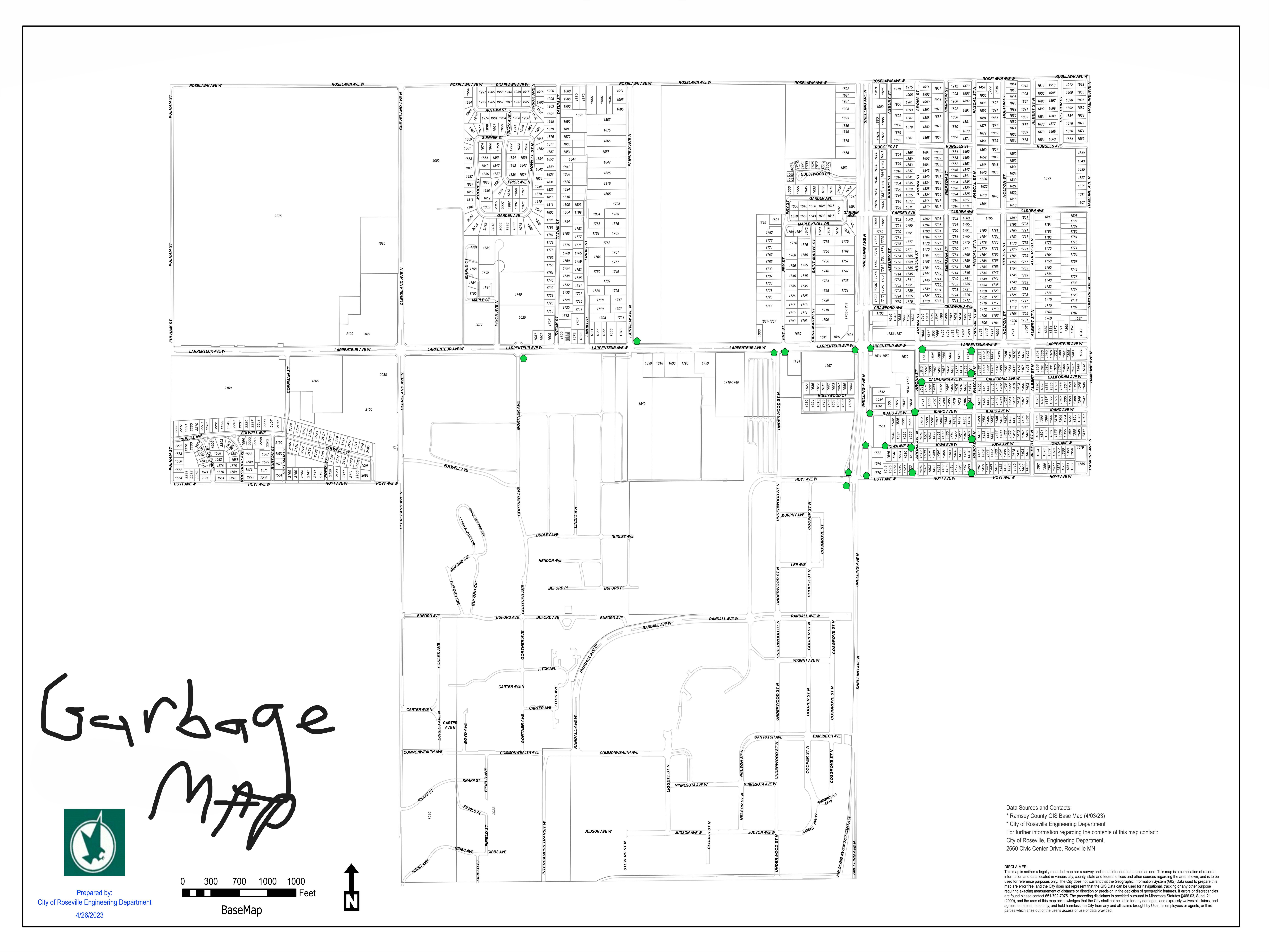
Meeting Date	June 20, 2024
Agenda Item	E2ii
Attachment	N/A
Submitted By	Jack Linehan, City Administrator

Item	Parking Updates
Description	Commercial Parking The City does not currently regulate commercial parking lots. However the Task Force listed exploration of the licensing of commercial parking as a next step for the City's preparations for the state fair.
	Street Parking Chapter 46 of the City Code gives the city authority to regulate vehicles and parking in the city, and to designate someone to remove vehicles in violation of city regulation. Currently prohibits: any RV, unhitched trailer, or bus parking in the city; parking in alleyways; street parking for more than 48 consecutive hours; boulevard parking; fire lane parking; parking in front of driveways or alleyways; or parking without the permission of he property owner.
	Permit Only Area Permanent Signage This city council has authority to place signage regulating parking via motion or resolution.
	Temporary Signage Despite the additional labor required for annual installation, staff is recommending the use of temporary signage again in 2024 to notate 30' from intersections and fines doubled during the fair. This will be followed up with painted marks to identify 30'. The reasoning is these temporary signs can be removed after the fair to both avoid sign pollution and help make it clear that the signage is for the State Fair specifically.
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	



Meeting Date	June 20, 2024	
Agenda Item	Agenda Item E2	
Attachment Garbage Can Map, Portalet Possi		
	Locations	
Submitted By	Jack Linehan, City Administrator	

Item	Sanitation & 2023 Expenses		
Description	The State Fair Task Force discussed adding sanitation surrounding the Minnesota State Fair. The two primary focuses were adding to the garbage cans provided and serviced by the State Fair, and adding portalets at strategic locations.		
	For garbage cans, it was noted that we would want to add some more in locations that have a lot of use. The attached Garbage Can Map highlights the 2023 locations, and the Task Force will be asked to identify if other locations should be requested.		
	For portalets, staff proposed adding 3 additional portalets: one at Hoyt/Snelling, one at Underwood/Larpenteur, and one at Hollywood Ct/Snelling Service Drive. The costs per portalet are around \$250 with 3x per week servicing.		
Budget Impact	N/A		
Attachment(s)	 Garbage Can Map Portalet Locations Portalet Expenses 		
Action(s) Requested	The task force is requested to provide recommendations for sanitation.		



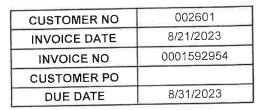




ON SITE COMPANIES - OSSTC

95 WOODLYNN AVENUE SAINT PAUL, MN 55117-2090

Phone: (651) 429-3781 Fax: (651) 486-6400 WWW.ONSITECO.COM





DATE	FREQUENCY	DESCRIPTION	QUANTITY	RATE	AMOUNT

New Charges

Site 002601-0003 - CITY OF FALCON HEIGHTS - CURTIS FIELD - 1555 IOWA AVE W, FALCON HEIGHTS

08/19/2023 08/19/2023 08/19/2023 - 09/01/2023 08/19/2023 - 09/01/2023 08/21/2023 - 09/01/2023	3x/Week	ADA COMPLIANT PORTABLE RESTROOM HAND SANITIZERS ADA COMPLIANT PORTABLE RESTROOM HAND SANITIZERS HAND SANITIZERS	-1.00 -1.00 1.00 1.00 1.00	\$240.00 \$20.00 \$325.00 \$30.00 \$30.00	\$-120.00 \$-10.00 \$162.50 \$15.00 \$12.86 \$99.00
			1.00 1.00	\$30.00 \$231.00	\$12.86 \$99.00 \$0.00

AMMIN

Total New Charges:

\$159.36

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

ON SITE COMPANIES - OSSTC

95 WOODLYNN AVENUE SAINT PAUL, MN 55117-2090 Phone: (651) 429-3781

CUSTOMER NO	INVOICE DATE	INVOICE NO	NEW CHARGES
002601	8/21/2023	0001592954	\$ 159.36
CHECK NO		AMOUNT ENCLOSED	
		\$	

Be sure to write your customer number on your check

CITY OF FALCON HEIGHTS 2077 LARPENTEUR AVE W SAINT PAUL, MN 55113-5551



Meeting Date	June 20, 2024
Agenda Item	E2-v-3
Attachment	Ordinances
Submitted By	Jack Linehan, City Administrator

Item	Pedicab Regulations
Description	Over the course of the past year the Task Force has discussed the issue with Pedicabs becoming more prevalent and disruptive to both traffic and noise issues.
	In response we reviewed pedicab ordinances of the City of St. Paul and the City of Minneapolis and incorporated feedback from the Task Force and a pedicab industry expert who helped City of St. Paul and the City of Minneapolis with their ordinances.
	These draft ordinances establish safety standards for pedicab equipment and operation, and licensing requirements for pedicab drivers and companies. The draft ordinances empower the city to establish its own licensing process with the option to also recognize the licenses and safety inspection certificates of the City of St. Paul and the City of Minneapolis. Additionally, the draft ordinance empowers the city to grant a franchise on pedicab operation during special events such as the state fair for ease of communication and regulation.
	Staff will present a draft ordinance to review.
Budget Impact	N/A
Attachment(s)	Pedicab Ordinance Draft
Action(s) Requested	The staff recommend the Task Force review the draft ordinances and recommendation adoption by the City Council.

Sec. 46-6 - Pedicabs

(a) Definitions. As used in this section, the following terms shall mean:

Darkness: Any time from one-half ($\frac{1}{2}$) hour after sunset to one-half ($\frac{1}{2}$) before sunrise or any time when visibility is obstructed by elements such as fog, rain or snow.

Pedicab: A nonmotorized three-wheel bicycle that transports or is capable of transporting passengers on attached seats. A pedicab is not power assisted except for up to one electric motor which shall be clearly marked by the manufacture as 750 watts or less. A pedicab shall not exceed one-hundred twenty (120) inches in length and sixty six (66) inches in width.

Pedicab business: The business of operating one (1) or more pedicabs for the recreational or physical transportation of the general public for profit, not-for-profit, or as a free service accepting tips or displaying advertising.

Pedicab driver: Any person who operates, drives, or propels a pedicab.

Pedicab driver license: A license granted in accordance with this chapter.

Pedicab trailer: A two (2) wheeled vehicle no wider than fifty-five (55) inches and capable of carrying a maximum of three (3) passengers and securely attached and locked to the pedicab vehicle. Children aged twelve (12) and under are not allowed to ride in a trailer unless accompanied by an adult.

Pre-arranged pedicab services: Pedicab service for events such as weddings, group transportation, tours or similar events which are pre-arranged with the pedicab company.

Street: Any street or roadway under the jurisdiction of the city.

Vehicle means every device in, upon, or by which any person is or may be transported or drawn upon a highway or street.

- (b) License required. No person shall engage in the pedicab business without a license required under this section; and no person shall operate a pedicab, engaged in a pedicab business, without a pedicab driver license required under this section.
- (c) License fee. The annual fee for a pedicab business license shall be as established in the City Fee Schedule, for each pedicab in operation on the streets at any time during the license year; and the annual fee for a pedicab driver license shall be as established in the City Fee Schedule for each pedicab driver in operation on the streets at any time during the license year.
- (d) When licenses expire. Licenses under this section shall expire on
- (e) License number. All pedicabs shall be assigned a number or number series by the licensing official. The number assigned shall be displayed on the lower left rear side of the pedicab and shall be a minimum of three (3) inches in height and in a contrasting color that does not blend into the paint color of the pedicab. All trailers attached to a pedicab shall display the same number of the pedicab so attached on the trailer.
- (f) License application. Application for a pedicab license under this section shall be made between June 1 and July 15 of each year and shall be made on forms provided by the city and shall contain such information as the city may require, including the name, address and

Commented [WF1]: Duplication?

telephone number of the applicant; whether the applicant is a natural person, partnership, corporation or unincorporated association; the names and addresses of all partners, if a partnership, or of all officers and directors, if a corporation; and the names and addresses of all persons authorized to operate a pedicab on behalf of the licensee.

Application for a pedicab driver license under this chapter shall be made between June 1 and July 15 of each year and shall be made on forms provided by the city and shall contain such information as the city may require, including the name, address, and telephone number of the applicant. Each pedicab license shall indicate the name of the pedicab company for which the driver works. No pedicab driver shall drive for a different pedicab company without first notifying the city and obtaining a new driver's license indicating the new pedicab company. Every pedicab driver shall meet and maintain the following requirements in order to hold a pedicab driver license:

- (1) Possess a valid Minnesota driver license or a valid driver license from their home state. Those with out of state driver licenses must not have a currently cancelled, revoked or suspended Minnesota driver license. Those with out of state driver licenses, must provide a certified copy of their driving and criminal history from their home state.
- (2) Be a minimum of eighteen (2118) years old.
- (3) Shall not have had more than three (3) moving violations in the last three (3) years and no more than two (2) moving violations in the last year.
- (4) Shall not have been convicted of a felony within the past five (5) years;
- (5) The provisions of Minnesota Statutes, Chapter 364 shall govern the eligibility of an applicant or license holder to acquire or maintain a pedicab driver license based on a prior or present criminal conviction or convictions.
- (6) Shall not have been convicted of careless driving, reckless driving or any violation of Minn. Stat. § 169A (driving while impaired) within the past three (3) years.

The city may issue a pedicab driver license upon presentation of a valid and current City of Saint Paul or City of Minneapolis pedicab driver license and a valid and current Minnesota driver license.

- (g) Insurance Required. No license shall be issued or renewed without proof of general liability insurance on the form required by the city. The policy of insurance shall be in the limits of not less than one hundred thousand dollars (\$100,000.00) for injury or death to one (1) person, three hundred thousand dollars (\$300,000.00) for each occurrence, and one hundred thousand dollars (\$100,000.00) for property damage. Proof of insurance shall comply with section of this Code.
- (h) Inspections. The city shall require proof of a passed annual pedicab inspection from either the City of St. Paul or the City of Minneapolis. Pedicabs found to not meet the minimum inspection standards may be identified as "out of service" and shall not operate until such defects have been repaired and approved by the city.

The city shall reserve the right to examine and inspect each and every licensed pedicab at any reasonable time, to include on street inspections. The intent of such an inspection is to ensure compliance with the rules established herein.

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Failure to submit proof of a successfully completed inspection may result in the seizure of the pedicab license by the inspector. The inspector shall hold a seized license until the pedicab is proven to have been inspected and found to be in a safe condition. In the event of such a seizure, the inspector shall immediately notify the licensee in writing, specifying in detail the cause for seizure and stating that the licensee has a right to a hearing on the seizure. Said notice and hearing shall follow the procedures set forth in section Sec 30-47 of this code.

- (i) Hours of operation. No person shall operate a pedicab for hire on a public street during the hours of <u>119</u>:00 p.m. to 7:00 a.m. Upon written application by a licensee, the city has the discretion to waive this prohibition for special events.
- (j) Vehicle operation. Every pedicab shall be operated in compliance with all applicable federal, state and local traffic laws, and in a manner so as to assure the safety of persons and property.
- (k) Operating restrictions and conditions.
 - (1) No pedicab shall be operated upon a public sidewalk or other city property where the operation of a pedicab is prohibited.
 - (2) No pedicab shall use any public street or other public property as a waiting or parking area unless such area is a legal motor vehicle parking area or as permitted, or in an established pedicab stand. Parked pedicabs shall not be attached to any object in accordance with Falcon Heights Code of Ordinances section xx xx.Sec. 46-27.
 - (3) No pedicab driver shall consume an alcoholic beverage while on duty or allow any passenger of the pedicab to drink or consume alcoholic beverages or to possess an open container of alcoholic beverages.
 - (4) All pedicabs shall be clean and maintained in a good state of repair. All pedicabs shall be maintained by the company so as to be well painted and have a damage or deterioration free appearance, and in safe operational condition. Pedicabs shall be, at all reasonable times, subject to inspection by the licensing official.
 - (5) All pedicabs shall display a valid license decal, centered on the rear of the pedicab vehicle or between the turn signals, issued by the city, and the name and phone number of the licensee, and the schedule of the rates or fees charged for passenger services.
 - (6) Pedicab drivers shall have in their possession a valid driver's license, proof of insurance and a pedicab driver license while in control of any pedicab, and shall operate the pedicab in compliance with all applicable federal, state, and local traffic laws, Falcon Heights Code Ordinances and in a manner so as to assure the safety of persons and property.
 - (7) All pedicab operators shall obey and comply with any lawful order or direction of any police officer, traffic control agent, or city official, and shall refrain from the use of any profane language or from interference with such officials while in the performance of their duties.
 - (8) No pedicab driver shall have in his or her possession a lighted cigarette, cigar, or pipe while driving a pedicab which is occupied by a passenger.

- (9) A pedicab driver license issued under this chapter shall be coterminous with the licensee's driver license. Any time that a licensee's driver's license is suspended, revoked, or cancelled, his or her pedicab driver's license shall likewise be immediately suspended, revoked, or cancelled. The pedicab driver's license shall immediately be surrendered to the city until such time his or her driver's license is reinstated.
- (10) No pedicab driver shall permit more than three (3) passengers to be carried in a pedicab except that passengers weighing forty (40) pounds or less may be seated on the lap of a passenger who occupies a permanently affixed seat, and at no time shall the driver allow any passenger to ride in any area of the pedicab that was not specifically designed as a seat. No more than three (3) passengers shall be allowed in any affixed trailer except that passengers weighing forty (40) pounds or less may be seated on the lap of a passenger who occupies a permanently affixed seat.
- (11) At no time shall anyone other than a licensed pedicab driver be allowed to operate the pedicab.
- (12) At no time shall a pedicab driver play or allow the playing of any amplified sound equipment in violation of Sec 14-104 and Sec 22-47(e) of the Falcon Heights Code of Ordinances. Additionally, no pedicab driver shall play or allow the playing of any sound after 9:00 pmp.m.,
- (13) Pedicab drivers must be properly attired with a shirt, pants or shorts and secure footwear.
- (14) Pedicab drivers shall not stop to load or unload passengers or their belongings in the intersections of any street, crosswalks or in any manner or other location that would be considered unsafe. No pedicab shall load or unload in any such manner that will in any way impede or interfere with the orderly flow of traffic on the streets.
- (15) It shall be unlawful for any pedicab owner or driver to allow or cause to be operated a pedicab in any unsafe manner or operating condition.
- (16) In the event that a passenger leaves an article in the pedicab, the driver shall immediately attempt to return it. If the driver is unable to immediately return the article, it shall be turned into the pedicab company office at the end of the driver's shift or the first available opportunity.
- (17) Any pedicab not in compliance with the minimum requirements of this section will be cited and placed "immediately-out-of-service." Any vehicle which has been so removed from service shall not be returned to service until such vehicle has been approved by the licensing official for service.
- (1) Vehicle safety and equipment standards. No pedicab owner or driver shall operate or allow the operation of a pedicab on any street unless the pedicab meets the following equipment and safety standards:
 - (1) Tires shall be of a size appropriate for the pedicab with no mismatched tires. There shall be no cuts to the tire, localized worn spots that expose the ply, or visible tread wear indicators.
 - (2) The pedicab shall be equipped with a fully operational horn or bell.

Commented [WF2]: Steve suggests no amplified sound after 9pm

- (3) It shall be unlawful for a licensee to operate, or cause to be operated, a pedicab that is not equipped with a front and rear braking system capable of being manipulated by the licensee from his normal position of operation and is capable of causing a pedicab with a loaded passenger compartment to come to a complete stop within a distance of fifteen (15) feet from a speed of ten (10) miles per hour in a linear path of motion when each wheel of the pedicab is in contact with the ground on dry, level, clean pavement. The braking system controlling the rear wheels shall be hydraulic or mechanical disc or drum brakes which are unaffected by rain or wet conditions.
- (4) Every pedicab shall be equipped with the operational equipment set forth in the subsections below:
 - a. A headlight capable of projecting a beam of white light for a distance at a minimum of three hundred (300) feet which shall be clearly visible during darkness and must be illuminated at all times during darkness.
 - b. A side mounted mirror affixed to the pedicab to reflect to the pedicab driver a view of the street for a distance of at least two hundred (200) feet from the rear of the pedicab.
 - c. A red tail light and brake light affixed to the rear of the pedicab which must be visible for a distance of at least five hundred (500) feet from the rear of the pedicab and must be illuminated at all times during darkness. Turn signals must be affixed to the front and rear of the vehicle.
 - d. All pedicabs shall have reflectors on each pedal, the front of the pedicab frame, mounted on the spokes of each wheel, and a red reflector mounted on each side of the rear of the pedicab, at least one (1) inch from the outer edge and centered.
- (5) No more than one (1) trailer may be attached to any pedicab. All attached trailers must be equipped with turn signals and red tail lights.
- (m) Advertising on pedicabs. Advertisements shall only be allowed on the manufactured body of the pedicab as permitted by this section. No banners, poles, flags, detached signs, or any other addition or object will be permitted. No amplified sound for the purpose of advertising or solicitation for passengers shall be allowed on a pedicab.
- (n) Pedicab company licenses. Every licensed pedicab company shall:
 - Take affirmative measures to insure that all of its owners and drivers comply with the terms of this chapter.
 - (2) Be responsible for the operation of an unlicensed pedicab driver.
 - (3) Insure that no pedicab is operated in unsafe mechanical condition or continues to operate after it has been ordered out of service.
 - (4) Promptly respond to all requests for information from the department of licenses and consumer services.
 - (5) Promptly report any and all accidents involving pedicabs operating in Falcon Heights to the licensing official.

- (6) Every licensed pedicab company shall be deemed the agent for service of all notices, orders, and other correspondence from the City of Falcon Heights to pedicab drivers operating under their company license.
- (7) Not operate more than twelve (12) pedicabs at any given time unless granted an exception by the city.

(o) Revocation or suspension. In addition to all other penalties, any violation of the terms of this section shall be grounds for revocation, suspension, or nonrenewal of the license provided for in this section. Formatted: Font: (Default) Times New Roman, 12 pt

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A neighbor's guide to the State Fair

Contact Information

For issues **OUTSIDE** of the fairgrounds such as safety concerns or parking code violations, contact Ramsey County Non - Emergency 24/7 at 651-767-0640.

To report concerns which stem from **WITHIN** the fairgrounds such as those regarding fireworks, attendance levels, noise, etc., contact the MN State Fair directly. **During the fair, email is the best way to reach staff as it is the most monitored. Email: guestservices@mnstatefair.org**

During business hours, contact <u>Guest Services: 651-288-4559</u>

During after hours, contact the Hotline: 651-2898-4400

To report a vendor in violation, who is operating within the city limits of Falcon Heights during business hours, contact City Hall at 651-792-7600.

If after business hours, contact Ramsey County Non - Emergency at 651-767-0640

To have garbage cans emptied, call City Hall or State Fair

Vendors and Peddlers

The City of Falcon Heights <u>does not</u> allow temporary business vendors within the city limit and right-of-way except for kids' lemonade stands. The City of St. Paul <u>does</u> allow vendors within their city limits. In order to obtain the temporary license to operate within St. Paul city limits, please contact St. Paul State Fair License Department at 651-266-8989. For more information, please visit <u>St. Paul's</u> official website.

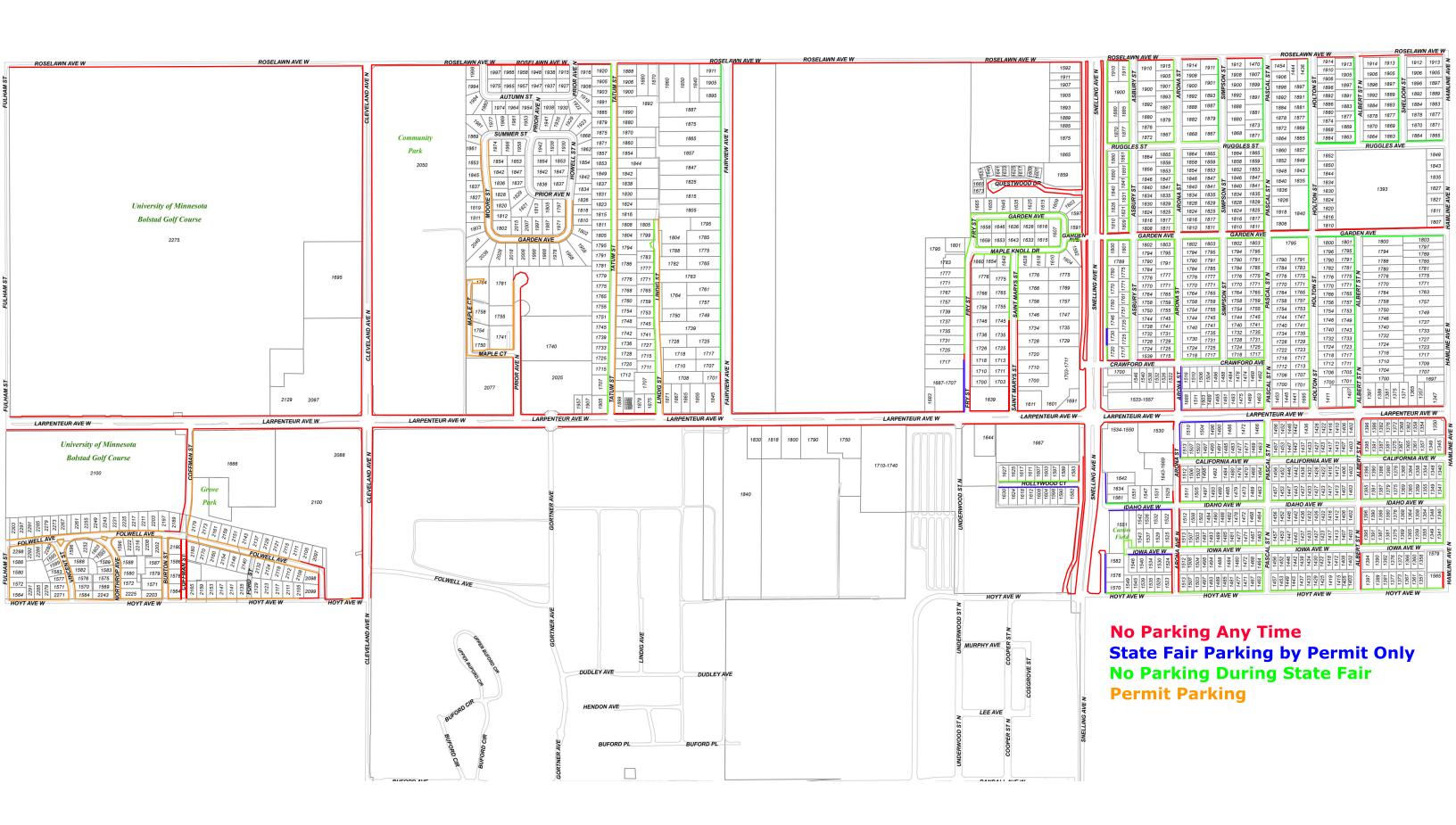
To report a vendor operating within the city limits of Falcon Heights in violation of ordinance, call City Hall during business hours at 651-792-7600. If after business hours, contact Ramsey County Non - Emergency at 651-767-0640.

Fireworks Schedule

For information about the 2024 Grandstand Concert Series and Fireworks Schedule, click the link: https://www.mnstatefair.org/qrandstand/ or scan the QR code.

Please note that weather delays or other unforeseen circumstances may cause the times to change or be delayed.





Parking

The City of Falcon Heights enacts certain parking restrictions during the Minnesota State Fair to minimize traffic impacts on residents. All residents and visitors should observe posted street signs and avoid parking in areas that are signed "No Parking." Many streets will be posted "No Parking" on the water hydrant side during the fair so that hydrants may be accessed, as needed. Some streets have been signed "Permit Parking Only," and in these cases, the City will provide parking permits to residents in advance of the State Fair.

Prohibited Parking

It is illegal to park:

- Within 30 feet of a stoplight, stop sign, yield sign, or other traffic-control sign or device
- In an alley
- On a boulevard or in an intersection
- In a fire lane
- In front of a public or private driveway or alley or within 5 feet of any public or private driveway or alley
- On any public or private property, including commercial property, without consent of the property owner
- In an area that is signed "No Parking" or "No Parking During State Fair"

 According to <u>Sec 113-310</u> of City Code, parking in residential neighborhoods is permitted only on hard-surfaced areas designed for parking; parking is not allowed on yards, boulevards, grass portions of Right of Way, or other areas. The sale of parking is in violation of multiple city ordinances.

To report parking code violations, <u>CONTACT Ramsey County Non - Emergency 24/7 at 651-767-0640.</u>

Ticket vs. Towing

• Cars parked in violation of "No Parking" areas on City property will be TICKETED. Cars parked in violation of "No Parking" signs on private properties, in front of driveways, or in any other area that interferes with the safety of others, such as blocking a fire hydrant or lane of traffic, will be TOWED in accordance with MN Statute 168B.035.

State Fair Parking Permits

Eligible addresses will automatically receive parking permits/passes by mail. Possession of a permit does not guarantee an on-street parking space, but does allow you to park in the "Permit Parking Only" zones if space is available. **Do not park in any "No Parking" zones.**

In places where barricades are set up (Hollywood Court, Iowa Ave, Idaho Ave) showing your pass indicates your status as a resident and will allow you to enter your street.

Temporary parking permits and parking bags are not issued during the Fair except for very unusual and extenuating circumstances.



Meeting Date	June 20, 2024
Agenda Item	E7 State Fair Resource Guide
Attachment	State Fair Resource Guide
Submitted By	Jack Linehan, City Administrator

Item	State Fair Resource Guide
Description	In 2023, staff put together a 2-page resource guide with information around the State Fair in Falcon Heights. It included helpful contact information, resources around parking, vendors and the fireworks schedule. The guide was posted in the newsletter and available on the City's website. For 2024, to ensure all residents have access to it, staff felt it would be helpful to mail out the resource guide to all residents and business in the City.
Budget Impact	N/A
Attachment(s)	State Fair Resource Guide
Action(s) Requested	Staff recommends reviewing the State Fair Resource Guide and provide feedback